

Regular Board Meeting Minutes December 15, 2020 7:00pm

Supervisor Jim Sipe
Supervisor Dan Peine
Supervisor Ryan Sunquist
Treasurer Angela Niebur
Clerk Molly Weber

Meeting was held via zoom due to the Covid 19 Pandemic. Todd Matzke and Jason and Ashley Gergen also dialed in via Zoom.

This meeting was called to order by Jim Sipe, supervisor at 7:00pm with the Pledge of Allegiance to the flag and using the consent agenda. Dan Peine made a motion to approve the consent agenda except the claims and to approve the balance of the agenda. Ryan Sunquist seconded it. Motion carried.

PUBLIC COMMENT

- Todd Matzke joined online to discuss the Cooperative Weed Management Area to become partners to work together with a plan to get ahead of weed control and form a plan to try to get ahead of Wild Parsnip since it is taking over a lot of the state county roads and right of ways. They went to MN Water Resources for a grant. Todd works for Dakota County Soil and Water Conservation District. The District itself applied to MN Soil & Water Resources to for a grant to get all the cities and townships to give it a try and put this Cooperative Weed Management Plan together and then see what partners wanted to join the Cooperative Weed Management Area.
 1. Get the plan together how we are going to go after some of these targeted weeds as a group and 2. Then look at what can we do to possibly get funding to help some of the townships. We joined the group via the MOU in November. That makes us officially part of the CWMA group. There is a \$5,000.00 grant by the Minnesota Department of AG that would help townships that wanted to go out and map those areas they felt had weed issues and then work with the CWMA group to put together maps of the problem areas and then hire contractors to do the weed control. Then if approved by MN Department of AG, Dakota County will match the \$5,000.00 so it would be a \$10,000.00 grant. They are asking each of the townships to give back 40 hours of unpaid time to map the problem areas. So if the township helped with those hours they would be eligible to get funding back from that \$10,000.00 grant money to help with weed control. Jim Sipe took over liaison to this effort and stated our biggest issue is getting help trying to find a contractor to help eliminate these weeds. Todd stated finding contractors is one of the things what was addressed in the CWMA's is to work cooperatively to find contractors that would do the work and being able to put together joint contracts between townships and cities and make joint purchases of chemical since that can be quite expensive also. So this way if 3-4 townships buy 1 gallon of chemical to buy it together and go through the state to get a lower price. Primarily it is best to hire licensed contractors to do the work unless there are small applications needed. With only \$10,000.00 and roughly 10-15 entities involved there is going to be very limited funds so they are going to try to focus primarily on getting a group project or group spray application to target Right of Ways. Jim stated we are more interested in gaining access to resources more so than gaining access to funds. Dan Peine is going to be our representative on the group. Licensed vendors that we could pull from would be great for us.
- Todd Matzke asked about the survey sent to the township clerk asking what the township had done last year as far as how many complaints they had within our township and how many complaints they had responded to, asks about miles of roads and such. Todd will resend the survey to Molly Weber and Dan Peine tomorrow. We can fill it out, sign it and scan it back to Todd. Dan Peine said he did get the bill from Ottomatic but they do not have the number of miles they sprayed. Jim Sipe stated that we do not have the resources to get mapping done.

ROAD REPORT

- Jason Otte called Dan Peine and said there was nothing new. Dan, nor anyone else had anything new either.

PLANNING COMMISSION SYNOPSIS

Jason and Ashley Gergen

- 612-221-4057
- Looking to add on a 13x39 livable addition and a 28x28 garage at PID#17-03400-25-010, 27470 Fischer Avenue, Randolph, MN 55065

Planning Commission looked at it and recommended it be approved. They stated the setbacks were fine and they were not getting any closer to the road or anything so they didn't really have any concerns. Ryan Sunquist stated it is setback far from the road so he things we should forward this onto Mark and have them work closely with them. Jason and Ashley Gergen stated the property is 2 acres and that so there is not an issue about AG buildings or anything. They stated they are making modifications to the existing home (livable addition) and add an attached garage new to the existing home and repairs to existing shed. Ashley stated there will be no demolition of structure, that all the buildings will remain that are there. Jason said an old garage on the property had a wall and roof trusses that caved in so they put a new wall up on the detached garage. Jim Sipe stated he thought he saw a chunk of the house go away and the garage get added on that side. Ashley stated no to that that the existing structure remained fully as it is and they are just building onto that home. Ashley stated the existing home was always going to remain fully intact and the wall will just need to be opened up where they add on the addition. The Gergen's stated the building is going south toward the driveway.

The livable 16' x 42' will be added on and then the 30' x 33' garage added onto that. Jim stated there is demo on the house since they are taking a wall out. The Gergen's stated there is just some repair work to the shed. Jim stated they need to work closely with the Building Official. Jim Sipe made a motion to accept the Planning Commission recommendation to approve the addition of an attached garage and some remodeled living space to the existing home and repairs to an existing shed on the property with the approval of our Building Official. Ryan Sunquist seconded. Motion carried.

Jim Sipe recommended the Gergen's work directly with our building official. Ashley asked about the demolition permit. Jim Sipe stated if you are going to demolish parts by taking a wall out and such, then you should work with the Building Official about the need for a demo permit going forward.

OLD BUSINESS

- FAQ Permit Process/Permit Process Addition to the Website (coversheet or explanation as separate document) – work in progress – URL closed site was sent to Town Board members to review – This is pretty close to done. Jim Sipe is working with our web guy also summarizing the process.
- Brett Reinardy Permit Fees – the \$145.50 will not be returned until permits have been approved – \$145.50 being returned 12/15/20~FYI
- Mike & Bonnie Rapp Driveway Escrow of \$2,000.00 being returned 12/15/20 permit number DW001-2020~FYI

NEW BUSINESS

- Notice of filing for March 2021 election has been posted. Doug Wille's term ends ~ filing period is 12/29/20 – 01/12/21 ~ Ryan Sunquist filed his candidacy information during the filing period.
- Set date for Budget and Audit meeting for 02/16/2021 at 6:30pm followed by the Town Board Meeting @ 7:00pm ~ Molly Weber & Angie Niebur will prep for this ~ Jim Sipe made motion to set date for Budget & Audit meeting for Tuesday 02/16/21 @ 6:30pm, half hour before Town Board meeting. Ryan Sunquist seconded. Motion carried.
- Approve list of 2021 Election Judges: Tom Fliegel, Pat Fliegel, Nollie Freeman, Cheri Lemons, Pat Ramel (Head Judge), Kathy Ramel, Nancy Schumacher, Jamie Wickhorst, Trish Johnson, Lynn Harten, Lanell Endres, and Jeremy Irrthum ~ Jim Sipe made motion to approve list of election judges on the agenda. Dan Peine seconded. Motion carried.
- Work Comp Audit Due January 31, 2021 ~ paying Work Comp bill to MATIT for \$416.00 for 01/01/21 to 01/01/22 term ~ FYI ~ Molly Weber to call MATIT to see who is covered under this
- Resolution 2020-05 Expending Coronavirus Aid, Relief, and Economic Security (CARES) Act Fund~State of MN Website ~ Jim Sipe made motion to adopt Resolution 2020-05 Expending Coronavirus Aid, Relief, and Economic Security (CARES) Act Fund. Ryan Sunquist seconded. Motion carried.
- Resolution 2020-06 Designating Polling Place for 2021 Elections ~ Jim Sipe made motion to adopt Resolution 2020-06 Designating Polling Place for 2021 Elections. Dan Peine seconded. Motion carried.

OTHER BUSINESS-Board Members Only

Dave Peine recommended Matt Bester to the Planning Commission. Matt said he would be interested. Dan Peine made motion to appoint Matt Bester to the Planning Commission if he chooses to take the position. Jim Sipe seconded. Motion carried.

Dan Peine bought land from Lorentz Family, 6.55 feet on one end and they are moving this sliver onto the piece that Dan Peine bought. Dakota County is requiring a letter from the Township that we are approving surveying gap for property. Jim Sipe made motion the Township approve attaching survey error sliver of land between PID#17-01400-75-016 (Dan Peine owns) and PID#17-01400-75-030 (Hoifmeister owns) to be attached to PID#17-01400-75-016. Ryan Sunquist seconded. Dan Peine abstained. Motion carried.

Angie Niebur proposed we hire someone to clean. She will check into it.

Ryan Sunquist will sign checks in January in Jim Sipe's absence.

Dan Peine made a motion to approve signing of checks 6141 to 6162 and a motion to approve the claims list. Ryan Sunquist seconded. Motion carried. Jim Sipe, Angie Niebur and Molly Weber signed the checks.

Township Letters of Information: The supervisors will go through this while the Chair, Treasurer and Clerk sign checks. They will let the clerk know if there is anything we need to address. Pera emails are to continue to be forwarded to the Supervisors and they can delete them if they so choose. Molly Weber should file these and drop them off of site after a year.

ADJOURNING OF MEETING

Jim Sipe made a motion to adjourn the meeting at 8:30pm. Dan Peine seconded. Motion carried.

Date Signed: 2/16/21

Supervisor: [Signature]

Clerk: [Signature]

HAMPTON TOWNSHIP TREASURERS REPORT
December 2020 (January 19, 2021 Meeting)

Beginning Checkbook Balance: **\$186,112.32**

RECEIPTS:

State of Minnesota	\$7,795.41	
Dak County Tax distribution	\$47,372.94	
ICS Interest	\$21.79	
Permit Fees	\$3,358.31	
TOTAL RECEIPTS		\$58,548.45

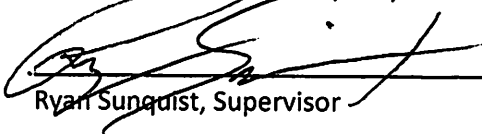
DISBURSEMENTS:

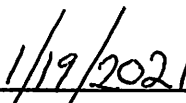
#6141 Jeremy Irrthum	Planning commissioner	\$60.03
#6142 Angela Niebur	Treasurer	\$1,131.42
#6143 Mary Niebur	Deputy treasurer	\$180.08
#6144 Dan Peine	Board member	\$207.79
#6145 Dave Peine	Planning commissioner	\$60.03
#6146 Casandra Schaffer	Planning commissioner	\$60.03
#6147 James Sipe	Board member	\$262.05
#6148 Ryan Sunquist	Board member	\$207.79
#6149 Molly Weber	Clerk salary	\$1,385.56
#6150 Jeanne Warner	Misc	\$51.51
EFT Century Link	Phone	\$96.34
EFT IRS	4th quarter pmt	\$1,663.05
EFT PERA	4th quarter	\$741.89
EFT Minn Revenue	4th quarter pmt	\$109.85
#6151 Gilmer Excavating	4 permits	\$800.00
#6152 Janet Otte	Rent	\$500.00
#6153 Mark Rauchwarter	website work	\$75.00
#6154 Otte Excavating	Road Maintenance	\$2,352.00
#6155 MATIT	Workers compensation ins.	\$416.00
#6156 Beaver Creek	7 permits	\$2,411.84
#6157 Brett Reinardy	permit refund	\$145.50
#6158 Bonnie Rapp	permit refund (from escrow)	\$2,000.00
#6159 James Sipe	mileage	\$14.95
#6160 Ryan Sunquist	Zoom meeting expense	\$160.58
#6161 Molly Weber	office supplies	\$77.02
#6162 Jason Dohman	12 gophers	\$12.00
TOTAL DISBURSEMENTS:		\$15,182.31

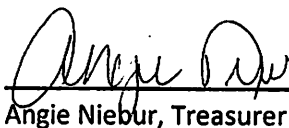
Ending Checkbook Balance **\$229,478.46**

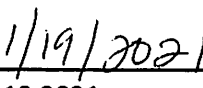
Checks not in (9) \$1,556.42

ICS Statement Balance: \$231,034.88


Ryan Sunquist, Supervisor


1/19/2021
1.19.2021


Angie Niebur, Treasurer


1/19/2021
1.19.2021